

M-E-M-O-R-A-N-D-U-M

To: Andrew Blackley, Member
From: Daniel Meleski, Chairman
Date: November 6, 2015
Subject: Finance Committee Meeting

The Finance Committee of the City of Chardon Council has scheduled a meeting for **Thursday, November 12, 2015 at 4:00 PM**. The committee will meet in Conference Room A on the second floor in the Municipal Center.

Agenda

1. Call to Order
2. Approval of Minutes
3. Consider municipal hotel (excise) tax
4. Executive Session
5. Any Other Business
6. Adjourn

cc: Adelphia/GLACC, Geauga County Maple Leaf, Geauga Times Courier, The News Herald

The City complies with ADA requirements.