

CITY OF CHARDON SERVICE COMMITTEE MEETING
Meeting Minutes
April 4, 2024

Service Committee Members Present: David A. Lelko, Kyle Martin

Also Present:

Doug Courtney, City Engineer
Paul Hornyak, Public Service Director
Becky Repasky, Secretary

Randy Sharpe, City Manager

Kyle Martin, Chairman, called the meeting to order at 11:00 a.m.

APPROVAL OF MINUTES

Mr. Lelko made a motion to accept the November 17, 2023 minutes. It was seconded by Mr. Martin. The vote carried 2-0.

OLD BUSINESS

Mr. Lelko asked if it was decided that if nothing is on shepherd's staff, they are removed after sixty (60) days. Mr. Hornyak said all decorations are pulled in October. Mr. Lelko requested this be revisited at the first meeting after Memorial Day to see how many shepherd's staff have items on them. He said his concern is throwing away shepherd's staff because they are personal property. Mr. Lelko suggested putting unused shepherd's staff in a barrel by the cemetery building if the owner still wants it.

Mr. Lelko asked where the new columbarium is going. Mr. Hornyak said east of the mausoleum. Mr. Sharpe added along the fence line. Mr. Lelko asked when it will go in. Mr. Hornyak said once the weather breaks and staff can put in the concrete pad. Mr. Lelko asked if vases will be on it. Mr. Sharpe said no, it is flat. Mr. Lelko said it would be a nice idea to add a bench. Mr. Sharpe agreed and said landscaping too.

Mr. Lelko asked if the letters regarding grave markers went out. Mr. Sharpe said yes, all were delivered certified mail, except for one (1) came back unclaimed. Mr. Lelko said the deadline for installing markers is end of 2024. Mr. Lelko asked if all the knick-knacks were cleaned up. Mr. Sharpe said that takes effect this year, the sign still needs to go up.

NEW BUSINESS

REVIEW 2024 STREET MAINTENANCE PROGRAM SCOPE

Mr. Courtney explained the 2024 Street Maintenance Project will focus on Hidden Glen Trail and Bentwood Trail because those streets were installed in the mid-2000s. Some of the streets are starting to lose their crown. There will be mill and fill on Wilson Mills Road and Goodrich Court to take care of edge failures. Mr. Lelko said there is missing asphalt curb on Goodrich Ct. Mr. Courtney said he will take a look at it.

There will be crack seal and reclamite at various locations city wide as determined by staff. Mr. Courtney explained \$19,400 is budgeted for the crack seal program and they will run through as many streets as the budget allows.

The estimated cost for the 2024 Street Maintenance Program is \$340,000 and is set to be bid in late spring.

Mr. Martin asked what reclamite is. Mr. Courtney explained it helps rejuvenate and extend the life of asphalt pavement. It keeps the pavement flexible. He said the City has been using it for years.

REVIEW CIP AND MISCELLANEOUS PROJECTS FOR 2024-2025

Mr. Hornyak reviewed the listed projects on the memorandum provided to the Committee.

- Hidden Glen Water Line Loop – this project still needs 60’ of bore. Project completion is still within OPWC terms.
- Maple Highlands Trail Stream and Wetland Restoration Project – more plantings will go in and staff will do a walkthrough soon. The two (2) year maintenance bond on the project will start soon. Mr. Hornyak added the plaza receptacles are an eye sore. The hope is to ask Mr. Avenii who is a good partner to the City.
- Center Street Sidewalk – this is a NOACA funded project that is complete.
- 7th Avenue Repair and Widening – this project is 90% complete. Some traffic control material is backordered but is expected by June. The project did receive an extension to June 1st.
- 2023 Sidewalk Maintenance and Catch Basin Program – time ran out in 2023 to complete this project. Ronyak Paving will start work next week with catch basins first.
- 2024 Sidewalk Infill and Maintenance – continued infill work. Mr. Martin asked if this infill work is to complete sections in C.P.E. Mr. Courtney said yes, it will connect dead end sidewalks. Mr. Martin asked if this is part of the eight (8) year plan. Mr. Hornyak said yes.
- Center Street Sanitary – this work is between Zappe’s Auto Wash and the Cherry Street Center Street intersection. Mr. Courtney said the work will be overnight mostly due to sewer flows. Mr. Hornyak said work will begin mid-April.

Mr. Lelko commented there has been a number of brick failure from the catch basins on his street. Mr. Courtney said the new municipal specifications require red-clay brick which holds up better. Mr. Hornyak added some of those brick could be washed down from another catch basin.

Mr. Hornyak shared “Road Closed Ahead – High Water” permanent signs have been installed on Woodiebrook. He added this will alleviate the call-out guy to come in to put up signs, when a police officer will now just have to flip down the sign.

EXECUTIVE SESSION – none

OTHER BUSINESS – none.

ADJOURN

Mr. Lelko made the motion to adjourn. Mr. Martin seconded it. The meeting was adjourned at 11:32 a.m.

Respectfully Submitted:

KYLE MARTIN, SERVICE COMMITTEE CHAIRMAN

Rebecca Repasky, Secretary