

LEGISLATIVE COMMITTEE MEETING

June 21, 2023

The Legislative Committee of Chardon City Council met on Wednesday, June 21, 2023 at 3:30 PM in the Conference Room on the second floor of the Chardon Municipal Center.

Andrew Blackley, Chairman of Legislative Committee presiding.

Members of Legislative Committee present: Andrew Blackley, Kyle Martin.

Others present: City Manager Randy Sharpe, Community Development Administrator Steve Yaney, Clerk of Council Amy Day.

Mr. Blackley called the meeting to order at 3:30 PM.

APPROVAL OF MINUTES

Mr. Martin moved and Mr. Blackley seconded to accept the minutes of the Legislative Committee from July 1, 2021 meeting as presented. Upon voice vote the motion passed unanimously.

Regarding the repeal of C.O. 1125.161 (Closeout Sheets), Mr. Blackley stated that the rationale behind the closeout sheets was to get contractors working in the City to the attention of the income tax collection agency, for the collection of income tax. He added that the City Manager prepared a memorandum explaining that the City has been collecting the information from contractors, but RITA is not doing anything with the information and it is a burden on contractors and residents.

Finance Director, Mark, Iacofano, concurred that RITA is not using the information from the closeout sheets as a reference check on whether or not contractors or their employees filed a return in the City of Chardon.

Mr. Sharpe stated that RITA conveyed that no other municipalities use any type of closeout sheet.

Mr. Blackley stated that using prevailing wage reports is a way to track how much is paid to contractors on municipal projects, but other workers will not be able to be tracked.

Mr. Yaney added that the closeout sheets have become burdensome to the planning and zoning department and RITA is not doing anything with the information being collected.

Mr. Sharpe stated that reputable contractors will withhold and remit the appropriate income tax. It will most likely be smaller companies who do not withhold.

Mr. Blackley stated that the smaller contractors may be working only for short periods of time in the City.

Mr. Martin stated that it seems like the closeout sheet process is more hassle than it is worth.

Mr. Martin moved and Mr. Blackley seconded to recommend that City Council repeal C.O. 1125.191 and direct the Law Director to prepare the necessary legislation at the next Council meeting. Upon voice vote the motion passed unanimously.

EXECUTIVE SESSION - none.

ANY OTHER BUSINESS - none.

ADJOURN

Mr. Martin moved and Mr. Blackley seconded to adjourn.

The meeting adjourned at 3:43 PM.

Attest:

AMY DAY
Clerk of Council